

**STATE OF LOUISIANA
DEPARTMENT OF CIVIL SERVICE
BATON ROUGE, LA.**

January 15, 2004

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**STATE PERSONNEL MANUAL
TRANSMITTAL SHEET
NO. 405**

To: HEADS OF STATE AGENCIES AND PERSONNEL OFFICERS

Subject: CHANGES TO THE PAY PLAN

Issue Date: January 15, 2004

Attached are changes to the current Job Specification Index (Pay Plan) made since Transmittal Sheet 402. Effective dates of changes listed in this Transmittal Sheet are noted in the "Effective Date" column.

If there are any questions concerning the subject matter of this Transmittal Sheet, please call Lisa Lusk or Glenn Balentine at (225) 342-8083.

Sincerely,

s/Allen H. Reynolds
Director

| JOBS ESTABLISHED IN THE PAY PLAN | | | | | | | | |
|---|--|----------------|------------|------------|----------------|---------------------|----------------|-----------------|
| JOB CD | JOB TITLE | PAY LVL | MIN | MAX | OCC GRP | CAREER FIELD | EEO CAT | EFF DATE |
| 168290 | ADULT PROTECTION SPECIALIST SUPERVISOR | SS 417 | 2912 | 5417 | E9 | 5929 | PR | 12-29-03 |
| 168260 | ADULT PROTECTION SPECIALIST 1 | SS 412 | 2075 | 3862 | E9 | 5929 | PR | 12-29-03 |
| 168270 | ADULT PROTECTION SPECIALIST 2 | SS 414 | 2376 | 4422 | E9 | 5929 | PR | 12-29-03 |
| 168280 | ADULT PROTECTION SPECIALIST 3 | SS 415 | 2543 | 4732 | E9 | 5929 | PR | 12-29-03 |
| 163980 | AUDIT DIRECTOR 1 | AS 622 | 3819 | 7100 | B1 | 2101 | OA | 12-29-03 |
| 168300 | AUDIT DIRECTOR 2 | AS 623 | 4086 | 7597 | B1 | 2101 | OA | 12-29-03 |
| 168190 | EDUCATION PROGRAM CONSULTANT 1 | AS 616 | 2543 | 4732 | D3 | 4301 | PR | 12-29-03 |
| 168200 | EDUCATION PROGRAM CONSULTANT 2 | AS 617 | 2721 | 5063 | D3 | 4301 | PR | 12-29-03 |
| 168210 | EDUCATION PROGRAM CONSULTANT 3 | AS 618 | 2912 | 5417 | D3 | 4301 | PR | 12-29-03 |
| 168220 | EDUCATION PROGRAM CONSULTANT 4 | AS 620 | 3335 | 6202 | D3 | 4301 | PR | 12-29-03 |
| 168230 | EDUCATION PROGRAM CONSULTANT 5-A | AS 621 | 3569 | 6635 | D3 | 4301 | PR | 12-29-03 |
| 168240 | EDUCATION PROGRAM CONSULTANT 5-B | AS 621 | 3569 | 6635 | D3 | 4301 | OA | 12-29-03 |
| 167320 | STATE BUDGET MANAGEMENT ANALYST 4 | AS 621 | 3569 | 6635 | D1 | 4109 | PR | 12-29-03 |

| TITLE CHANGES IN PAY PLAN | | | |
|----------------------------------|---|--|-----------------|
| JOB CD | FROM JOB TITLE | TO JOB TITLE | EFF DATE |
| 161800 | MARKETING DIRECTOR—PRISON ENTERPRISES | PRISON ENTERPRISES ASSISTANT DEPUTY DIRECTOR 1-- MARKETING | 12-29-03 |
| 114120 | PRISON ENTERPRISES AGRICULTURE DIRECTOR | PRISON ENTERPRISES ASSISTANT DEPUTY DIRECTOR 1-- | 12-29-03 |

| TITLE CHANGES IN PAY PLAN | | | |
|---------------------------|--|---|----------|
| JOB CD | FROM JOB TITLE | TO JOB TITLE | EFF DATE |
| | | AGRICULTURE | |
| 163630 | PRISON ENTERPRISES FARM AND INDUSTRIES MANAGER | PRISON ENTERPRISES ASSISTANT DEPUTY DIRECTOR 2 | 12-29-03 |
| 114160 | PRISON ENTERPRISES INDUSTRIES DIRECTOR | PRISON ENTERPRISES ASSISTANT DEPUTY DIRECTOR 1-- INDUSTRIES | 12-29-03 |

| JOB PAY RANGE CHANGES | | | | |
|-----------------------|---|--------------|------------|----------|
| JOB CD | JOB TITLE | FROM PAY LVL | TO PAY LVL | EFF DATE |
| 160780 | MENTAL HEALTH ACUTE UNIT DIRECTOR | SS 418 | SS 419 | 12-29-03 |
| 158090 | MENTAL HEALTH ACUTE UNIT MANAGER | SS 417 | SS 418 | 12-29-03 |
| 121530 | MENTAL HEALTH CENTER MANAGER 1 | SS 416 | SS 417 | 12-29-03 |
| 121540 | MENTAL HEALTH CENTER MANAGER 2 | SS 417 | SS 418 | 12-29-03 |
| 121550 | MENTAL HEALTH CENTER MANAGER 3 | SS 418 | SS 419 | 12-29-03 |
| 121560 | MENTAL HEALTH CENTER MANAGER 4 | SS 420 | SS 421 | 12-29-03 |
| 121150 | MENTAL HEALTH PROGRAM MANAGER | SS 415 | SS 417 | 12-29-03 |
| 121170 | MENTAL HEALTH SPECIAL SERVICES DIRECTOR 1 | SS 413 | SS 415 | 12-29-03 |
| 121160 | MENTAL HEALTH SPECIAL SERVICES DIRECTOR 2 | SS 415 | SS 417 | 12-29-03 |
| 121190 | MENTAL HEALTH SPECIALIST 1 | SS 414 | SS 415 | 12-29-03 |
| 121200 | MENTAL HEALTH SPECIALIST 2 | SS 416 | SS 417 | 12-29-03 |
| 161800 | PRISON ENTERPRISES ASSISTANT DEPUTY DIRECTOR 1--MARKETING | AS 617 | AS 619 | 12-29-03 |
| 163630 | PRISON ENTERPRISES ASSISTANT DEPUTY DIRECTOR 2 | AS 618 | AS 620 | 12-29-03 |
| 157110 | PRISON ENTERPRISES DEPUTY DIRECTOR | AS 621 | AS 622 | 12-29-03 |
| 163740 | PRISON ENTERPRISES DIRECTOR | AS 623 | AS 624 | 12-29-03 |
| 143680 | SOCIAL SERVICES COUNSELOR SUPERVISOR | SS 413 | SS 415 | 12-29-03 |

